



**THE INTERNATIONAL CAT ASSOCIATION, INC.
SAMPLE BY-LAWS**



(NAME OF CLUB)

ARTICLE I - NAME

Section 1. The name of this organization shall be: _____
(NO MORE THAN 35 CHARACTERS/SPACES)

ARTICLE II - Purposes

The purpose of this club shall be:

- a. To sponsor and promote the welfare of all breeds of cats, including household pets (mixed breeds);
- b. To sponsor cat shows and special programs and otherwise promote the interest in and knowledge of all domestic cats;
- c. To cultivate friendship among and promote the interest of the owners, fanciers, and breeders of cats;
- d. To encourage breeding toward the TICA Standards and encourage the registration of cats within TICA;
- e. To promote and encourage kindness to all animals and to assist in the prevention of cruelty and maltreatment of animals;
- f. To encourage the spaying and neutering of any and all cats not specifically being used as part of a viable breeding program in order to reduce the excessive trend to over-population of, and tragedy among, unwanted domestic cats.

ARTICLE III - Membership

- Section 1 Persons interested in the purposes of this club shall be eligible to apply for membership.
- Section 2 Applicants for membership over the age of 18 years shall present themselves in person at a regular meeting.
- Section 3 Membership applications shall be acted upon separately and by secret ballot at the next regular meeting following the visit of the prospective member.
- Section 4 A simple majority of votes shall be sufficient to elect or reject applications. Tie votes shall be considered as a rejection.
- Section 5 Notice shall be sent to each elected or rejected applicant by the Corresponding Secretary.
- Section 6 The dues of this club shall be \$_____ per year for a single regular membership payable on or before (January 1) of each year for the ensuing year. Dues for two regular members of an immediate family shall be \$ per year payable on or before _____ (January 1) of each year for the ensuing year.
- Section 7 Any husband, wife or child of a regular member or any person under the age of 18 years may apply for membership in this club as an Associate Member; and, if accepted, will pay one-half the dues paid by regular members. Associate Members may not hold office or vote, but shall have all other privileges of regular members.
- Section 8 Upon failure to pay dues within 3 months after the due date, the delinquent member shall be automatically dropped from membership. Notice shall be sent to the delinquent member by the Corresponding Secretary at least 2 weeks before the grace period expires.

It shall be the duty of each member to uphold the purposes of the _____ Club by carefully fulfilling the terms of all transactions concerned with cats, such as sales, stud fees and pedigrees, whether such business is carried on with other club members or breeders or with the public at large. Upon receipt of written complaint from any injured party, the member will be subject to disciplinary action in accordance with Article IX of these By-Laws.



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ARTICLE IV - AFFILIATION

Section 1 This club shall be affiliated with The International Cat Association (TICA). All officers of the club shall be TICA members in good standing; there must be at least five members of the club who are members of TICA in good standing (including the officers).

ARTICLE V - LOCATION

Section 1 This club is intended primarily to serve the interests of the owners, fanciers and breeders of cats residing in the area (and environs).

ARTICLE VI - MEETINGS

Section 1 Regular monthly meetings shall be held on such dates and at such time and place as the Board of Directors shall designate.

Section 2 Special meetings may be called from time to time if necessary for the transaction of important business, and may be called by the President, Board of Directors or upon written demand of five members. The business at this meeting shall be limited to that mentioned in the call.

Section 3 Members shall be notified of the time and place of all meetings by mail, telephone or in person by the Corresponding Secretary.

Section 4 Five regular members shall constitute a quorum for the transaction of business.

Section 5 All meetings shall be governed by the parliamentary authority of Robert's Rules of Order, Revised.

ARTICLE VII - OFFICERS AND DIRECTORS

Section 1 The officers of this club shall be a President, a Vice President, a Recording Secretary, a Corresponding Secretary, a Treasurer, and a Councilor. The offices of Recording Secretary, Corresponding Secretary and Treasurer may be combined at the discretion of the club.

Section 2 The management of the business and affairs of this club shall be under the direction of a Board of Directors consisting of the elected officers (and two additional elected directors).

Section 3 Officers and Directors shall be elected at the _____ (December) meeting and shall take office on (January 1) to serve for the ensuing year or until their successors are duly elected. No officer shall be eligible to serve more than two consecutive terms in the same office.

Section 4 Vacancies in offices or on the club's Board of Directors shall be filled for the unexpired term by appointment by the remaining members of the Board of Directors.

Section 5 The club's Board of Directors shall elect annually a Membership Committee, an Attendance Committee, a Publicity Committee, a Show Committee, and any other committees deemed advisable.

ARTICLE VIII - DUTIES OF OFFICERS

Section 1 The President shall preside at all meetings of the members and of the Board of Directors, and shall perform such other duties as are incidental to his office. He shall be ex-officio member of all committees.

Section 2 The Vice President shall perform all the duties of the President in the absence of that officer.

The Recording Secretary shall keep the minutes of all meetings of the members and the Board of Directors, and shall present them at ensuing meetings when requested.