



The International Cat Association, Inc.
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Assistant/Head Ring Clerk Evaluation



Please send to:

Caroline Fralia
 Clerking Administrator
 P.O. Box 11887
 Ft Worth TX 76110-0887
 clerking.admin@tica.org
 +1 817.926.7822

Instructions:

1. **Download** the form.
2. **Open** the form in Adobe Acrobat Reader.
3. **Fill out** the top portion of the form.
4. **Save and Print.**

Please provide the Evaluator with a form and stamped envelope addressed to the Clerking Administrator. Please print or type all information.

Clerk Information

First Name: _____ Last Name: _____

Email Address: _____ Region: _____

Present Status: Not in Clerking Program Licensed Ring Clerk Trainee
 Licensed Assistant Ring Clerk Licensed Master Clerk

Clerked as: Assistant Ring Clerk Head Ring Clerk

Evaluator Information

Assistant Ring Clerks can receive an evaluation from a Judge or a Licensed Clerk. Head Ring Clerks can receive an evaluation from a Licensed Master Clerk or a Judge.

Evaluator First Name: _____ Evaluator Last Name: _____

Present Status: Licensed Clerk Licensed Master Clerk Judge

Show Information

Name of Club: _____ Date of Show: _____

Location: _____

Evaluation

Assistant Ring Clerks Only.

Comments: _____

All Ring Clerks.

Did the clerk:	<u>Yes</u>	<u>No</u>
Report to the ring ahead of time?		
Manage the stewards well?		
Verify judged slips and catalog for accuracy?		
Display knowledge of mechanics?		
Display familiarity with show rules?		
Perform his duties as quietly as possible?		
Attend to the needs of the ring satisfactorily?		
Satisfactorily mark the catalog?		
Was the clerk available at all times when needed?		
Would you like this individual to clerk for you again?		

Comments: _____

Evaluator Signature: _____ Date: _____